



Preserving Virginia's scenic, natural, historic, recreational,
and open-space lands for future generations.

Fiscal Year 2017 Proposed General Operating Budget

5100 Personal Services- Detail

The salary and benefit expense include:

38 Positions; 9 part-time, 29 full-time; total of 32.55 FTE's; 10 Adm, 10 Esmt; 4 Policy, 14 SShp

Salaries/wages: \$1,832,000; benefits/taxes: \$480,000; workers comp/interns/pension costs: \$35,000

Base budget- \$2,347,000 Recommended additions: 3% COLA \$67,000; p/t positions \$70,000

5300 Professional/Other Services

Office of the Attorney General, outside counsel (House Mt. suit), Audit/Financial prep- \$142,500

Recommended additions: internal control review, strategic planning and fundraising: \$32,500

5400 IT

Base budget: \$135,000 Recommended addition: \$10,000 GPS

5500 General Services

Base Budget: \$38,000 Recommend decrease due to changes in print/copy contracts: \$-2,500

5520 Telephone

Base budget: \$55,000 Recommend decrease; eliminate all fax line- replace w/ efax and reduce landlines for most staff w/ VOF mobile devices: \$-5,000

5540 Office Costs

Base budget: \$128,000 Recommend decrease as offices shrink to accommodate telecommuting:
\$-12,000

5560 Training

Base budget: \$15,000 Recommend decrease as we're entering the last year of 3 year training cycle.
VOF allocates up to \$1,500 for each staff member to use over a 3 year period w/

appropriate approvals. The amount included in the budget will accommodate remaining individual training budgets and targeted group trainings. \$-2,700.

5570/75 Education and Fundraising Recommend decrease from the 50th Anniversary special budget but not back to previous base budget to reflect increased focus on private fundraising.

Capital Needs: 11 vehicles only 2 of which are less than 5 years old. Recommend \$55,500 to replace two in upcoming year.

Virginia Outdoors Foundation

Budget vs. Actuals: General Operations - FY16

	Total				FY17 Draft- 2	variance
	Actual	Estimate to 6.30	FY16 Approved	variance		
Income						
4000 Program Specific Revenue	14,000	14,000			0	
4100 Unrestricted Contributions & Grants	51,945	56,845	60,000	-5.55%	65,000	8%
4110 General Fund Appropriations	1,752,750	1,752,750	1,752,750		1,752,750	0%
4120 Investment Earnings	1,500	2,100	1,000	52.38%	3,500	71%
4200 Recordation Fees	450,444	530,000	525,000	0.94%	545,000	4%
4220 Cost Recoveries	39,300	89,300	7,500	91.60%	50,000	85%
4230 LPC Transfer Fees		485,000	625,000	-28.87%	400,000	-56%
4400 Benefit Collections from Employees	33,681	33,681			0	
BDR/New Processing fees	0	15,000			225,000	100%
OAG/Other Legal Svcs from Defense Fund	80,000	121,800	85,000	30.21%	122,500	31%
Priority Spending Applied	85,000	103,480	0		0	
Total Income	2,508,620	3,203,956	3,056,250	4.61%	3,163,750	3%
Expenses						
5100 Personal Services	1,977,881	2,469,000	2,540,000	-2.88%	2,485,000	-2%
5300 Professional/Other Services	93,900	141,000	103,000	26.95%	175,000	41%
5400 IT Goods and Services	203,775	240,100	150,000	37.53%	145,000	-3%
5500 General Services	41,559	38,300	38,000	0.78%	35,500	-7%
5520 Telephone	47,866	55,400	52,000	6.14%	50,000	-4%
5530 Insurance	6,234	6,234	7,000	-12.29%	6,100	-15%
5540 Office Costs	106,410	125,800	128,000	-1.75%	116,000	-10%
5550 Travel Expenses	14,000	29,500	38,500	-30.51%	32,000	-20%
5560 Training and Development	5,755	7,800	15,000	-92.31%	12,300	-22%
5570 Education/Outreach	14,000	49,000	50,000	-2.04%	10,000	-400%
5575 Fundraising/Development	2,600	8,580	10,000	-16.55%	17,350	42%
5600 Supplies & Materials	17,200	23,000	40,000	-73.91%	24,000	-67%
VRS balance owed		118,000				
Vehicles					55,500	
Total Expenses	2,531,180	3,311,714	3,171,500		3,163,750	0%
Net Operating Income	-22,560	-107,758	-115,250		0	