

DRAFT

MINUTES  
Virginia Outdoors Foundation (VOF)  
Board of Trustees Meeting  
Fredericksburg  
June 22, 2017

Attendees:

**Board of Trustees:**

Steph Ridder, Chair  
Viola Baskerville  
Beth Obenshain  
John Richardson  
Tom Slater  
Brent Thompson  
Absent: Eleanor Brown

**Guests:**

Ellen Shepherd, VaULT  
Jay Norman, Blue Line Conservation Incentives  
Nancy Ambler, Woodthrush Land Conservation  
Taylor Cole, Conservation Partners  
Grace Terry, Easement Donor  
Pete Glubiak, Attorney  
Rex Linville, Piedmont Environmental Council  
William Lavarco, MVP  
Max Macon, MVP  
Shawn Day  
Marcus Zebrowski  
David Taylor  
Cody Wilcan  
Keith Parsons

**Staff:**

Brett Glymph, Executive Director  
Bobbie Cabibbo, Executive Assistant  
Anna Chisholm, Administrative Director  
Brian Fuller, Assistant Stewardship Director  
Leslie Grayson, Deputy Director of Policy & Acquisitions  
Mike Hallock-Salomon, GIS/IT Specialist  
Harry Hibbits, Assistant Stewardship Director  
Martha Little, Deputy Director, Stewardship  
Amanda Scheps, Owned Lands Manager  
Tamara Vance, Deputy Director, Easements

**Consultant:**

Rich Mahevich, Office of the Attorney General

Meeting Called to order 11:01 AM by the Chair, Ms. Ridder

**APPROVAL OF THE ORDER OF BUSINESS**

A motion was made by Mr. Slater to approve the order of business; motion seconded by Ms. Obenshain and passed unanimously.

**PUBLIC COMMENTS**

Rex Linville, PEC, shared concerns that the case made by Mountain Valley Pipeline (MVP) does not comply with 1704 statute as it requires a finding that the pipeline is essential to the orderly growth of the locality and Roanoke County administrator has gone on record to VOF that in accordance with the comprehensive plan it is not necessary. Mr. Linville also stated that the PEC is opposed to using an easement property for development of solar power for commercial purpose. He said that PEC is not opposed to solar power, but is opposed to solar development on conservation easements.

Grace Terry, an easement donor affected by the MVP believes that building the access road for the gas line on her property is NOT needed. There is another road near where they propose therefor another road so close is just not necessary and Ms. Terry asked to be allowed to make further comment later in the meeting if MVP presents any new information.

DRAFT

Pete Glubiak noted that the Woolford case will be heard by the Supreme Court of Virginia later in the summer or early fall. He commented that this case could have far reaching effects on easements.

Marcus Zabrowski asked that the Board consider approving the pipeline which will provide jobs all over the Commonwealth of Virginia that are desperately needed. There's already been talk about an industrial park near his home, which will create more jobs, some of which may be tech jobs. He noted that natural gas is far better for the environment than coal.

David Taylor from the Roanoke area asked that the Board think about the human aspect of the pipelines, i.e. what it could mean for the local economies. His family has a machine shop that makes pipeline parts and the pipeline would bring more work to people like himself. He suggested that the board consider the "smaller people".

Corey Wilson asked that the Board keep in mind all the jobs and cleaner energy that the MVP pipeline will bring to the Commonwealth of Virginia. He stated that the pipeline will bring addition tax revenue and will be positive for roads, children and schools. Clean fuel equals good jobs.

Keith Parsons asked the Board to remember that the next generation needs and wants to work; the pipeline will help create new jobs which are not low paying jobs.

Roberta Bondurant – Bent Mountain Virginia – Asked that the Board consider whether or not Roanoke county Comp Plan specifically anticipates this kind of infrastructure. She is worried that the jobs will be specialized and will not be filled with local people. She will forward information specific to this – the nature of the work following the construction would be quite minimum. She said that her group is asking MVP to put up money for state inspectors. Even the surveyors are from out of state. 42" pipeline work is very specialized work.

Public comments closed at 11:28

#### **APPROVAL OF MINUTES**

Motion made by Ms. Obenshain to approve the draft minutes as presented for March 30, 2017; motion seconded by Mr. Richardson and passed unanimously.

#### **1704 CONVERSION DIVERSION PRESENTATION**

Max Macon from MVP gave a presentation which is on file with the permanent record. He took us through some history of the project. He reviewed why MVP needs to utilize an existing road on Ms. Terry's property. He stated that the pipelines are not mentioned in the Roanoke Comprehensive Plan but we believe that we will deliver 4400 jobs in direct construction and jobs are part of the comprehensive plan. There is 10+ acres in fee simple on Poor Mountain are being offered as replacement land for Ms. Terry's .62 acres that is being impacted.

Miss Grace Terry spoke again noting that the wetlands that will be traversed for this access road are dangerous. The trustees agreed to accept a letter from Ms. Terry addressing some of the questions today and Max Macon asked that VOF get a copy to MVP.

Martha Little did an overview of the history of the project from the VOF perspective. Harry Hibbitts presented a thorough overview of how the pipeline is traveling through Virginia and how it affects Ms. Terry's easement property. Photos and notes used for this presentation are on file with the permanent record of this meeting. Martha Little summed up the presentation by saying that avoidance, minimization and mitigation have been our goals and we feel those have been done to the best of our ability.

The trustees asked questions of Harry Hibbitts, Miss Grace Terry and Max Macon.

DRAFT

**Closed Session:**

The Chair called for a motion to move into Closed Session.

Ms. Obenshain read the Closed Session Motion.

Closed Meeting Motion

Madam Chair, I move that the Board go into a closed meeting pursuant to Section 2.2-3711.A.3 and Section 2.2-3711.A.7 of the Code of Virginia for:

1. discussion or consideration of the acquisition of real property for a public purpose, and of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board with respect to Atlantic Coast Pipeline and the Mountain Valley Pipeline conversion applications under 10.1-1704 of the Code of Virginia; and
2. for consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiation or litigating posture of the public body, and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel:
  - a) Specifically regarding the Atlantic Coast Pipeline Project and the Mountain Valley Pipeline and associated applications of the Atlantic Coast Pipeline and the Mountain Valley Pipeline under the 10.1-1704 of the Code of Virginia;
  - b) RACC v. VOF, pending in Rockbridge Co. Circuit Court;
  - c) PAA/PEC mediation matter;
  - d) Boundary Line Adjustment request of Howard Armistead with respect to Ohrstrom easement in Bath County.

This closed meeting will be attended only by members of the Board. However, pursuant to Section 2.2- 3712 (F), the Board requests counsel, the Executive Director, the Deputy Director of Policy and Acquisition, the Deputy Director of Stewardship, the Assistant Director of Stewardship, & the Executive Assistant to attend this meeting, as it believes their presence will reasonably aid the Board in its consideration of topics that are the subject of the meeting.

Motion seconded by Ms. Ridder and passed unanimously.

Ms. Obenshain moved that the body go back in to open session; motion seconded by Ms. Ridder and passed unanimously.

Bobbie Cabibbo read the Certification of the Closed Meeting:

WHEREAS, The Board of Trustees conducted a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.D of the Code requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

Roll Call Vote for certification:

Madam Chair: Aye, Mr. Slater: Aye, Ms. Obenshain: Aye, Mr. Thompson: Aye, Ms. Baskerville: Aye, Mr. Richardson: Aye

Ms. Obenshain said, " I move that we defer a decision on the Mountain Valley Pipeline today. And to ensure that FERC has the benefit of the staff's conclusions and findings I further move that the board direct the executive director to provide FERC the staff reports on the ACP 1704 applications". The motion was seconded by Mr. Richardson and passed unanimously."

DRAFT

### **EXECUTIVE DIRECTOR'S REPORT**

On 7/1/17 the expanded deed recording fee will go in to effect. We are looking forward to the increased revenue. Enrichmond is moving forward towards acquisition of the cemeteries. Brett noted that have a new hire in Stewardship Division, Martha Morris. Brett reported that discussions have begun with the Secretary of Natural Resources concerning VOF's legislative package for the upcoming session. Brett will be working with the chair of the FAC committee to ensure our requests are presented. Brett announced that Virginia United Land Trust (VaULT) has received it's 501c3 status.

### **DEPUTY DIRECTOR'S REPORTS**

Tamara Vance reported that approximately 44 projects are coming to the September meeting representing 20,000 acres and staff is working on are 20 amendments.

Martha Little reminded us that we need to vote on the Energy & Infrastructure Committee Charter. Mr. Slater made a motion to amend the Energy and Infrastructure Committee Charter as the committee recommended: add as the last sentence to the General Statements under #2 - ***However, the siting of renewable energy facilities may be accommodated on VOF easements on a case by case basis if impacts to conservation values are not significant.*** Motion seconded by Mr. Richardson and passed unanimously.

Leslie Grayson reported that the Lancaster County property donated to VOF in 2008 in Whitehouse Creek Estates property has not sold. The Sara Kinnear Estate was settled and VOF received over \$33,500. VOF has completed Phase I Environmental Assessment with no findings on the Judith Jones Trust 67 acres in Rappahannock County. We have closed on the property known as Bacon's Castle in Surry County - 1260 acres around the house and property which is adjacent to Chippokes State Park. The project has taken over 4 years to complete.

Anna Chisholm reported that 29 proposals were submitted in response to our RFP for the Strategic Plan. Steph and the staff committee will be choosing finalists in the coming month. The Board requested that they receive a timeline for the Strategic Plan. Anna stated that the informal committee will select 3 – 5 finalists and then let the board review them.

### **AMENDED FEE SCHEDULE**

The Finance, Audit and Compliance Committee recommends approval of the presented Amended Fee Schedule. Motion made by Mr. Richardson to approve the Amended Fee Scheduled; motion seconded by Mr. Slater and passed unanimously. ATTACHMENT A

### **VIRGINIA OUTDOORS FOUNDATION FY18 BUDGET RESOLUTION**

The Finance, Audit and Compliance Committee recommends approval of the presented FY18 budget. The committee has adopted a general principle that revenues are where the focus is. Our expenses are under control. The committee is pleased that they can recommend an increase in the compensation levels and some benefits, as those increases are well deserved and important. Brett has done an excellent job on expanding the recordation fee and is to be commended. The VOF IT plan will be furthered to the next step. Mr. Richardson made a motion to approve the FY18 Budget as presented; motion seconded by Mr. Slater and passed unanimously. ATTACHMENT B

### **OWNED LANDS REPORT**

Amanda Scheps reported that VOF has increased our presence at the Bull Run Mountain trailhead to 7 days a week. That has allowed us to further hone our understanding of how much the public uses the mountain and trails and a clearer picture of the challenges, especially our communication challenges.

### **PRESERVATION TRUST FUND**

Motion made by Ms. Obenshain to approve an additional \$10.5k of Preservation Trust funds for the Brooks Survey (as noted in the meeting materials) and to add \$200k to the purchase project known as Hottel-Keller; motion seconded by Mr. Slater and passed unanimously.

DRAFT

Motion made by Ms. Obenshain to approve \$250k for cost only projects from the \$900k from the FY18 Virginia Land Conservation Fund and the \$650k balance will be for the public access projects; motion seconded by Mr. Richardson and passed unanimously.

**CONSENT AGENDA - PRESERVATION TRUST FUND (PTF) LAND CONSERVATION PROJECTS**

Easement	Airy Mont Farm LLC	Campbell County	170.69 acres
Easement	Clowdis Farm, LLC	Campbell County	414 +/- acres
Easement	Robert & Jeannie Martin	Franklin/Floyd Counties	52.4002 acres
Easement	Miles, Wyatt Shelton, III & Jody W. Miles	Campbell County	111.28 acres
Easement	Pearl Valley Land & Livestock, LLC	Rockbridge County	237.040 acres
Easement	Sally Ann Johnson	Washington County	60.56 acres
Easement	Smith, Floyd S. & Cynthia	Caroline County	774.5 +/- acres

Motion made by Mr. Slater to amend the PTF Consent Agenda by adding Public Infrastructure Expansion (PIE) language to the Pearly Valley Land and Livestock, LLC proposed easement and change the name of Airy Mont to Airy Mont Farm LLC and then approve the proposed easements as amended; motion seconded by Mrs. Baskerville and passed unanimously.

**CONSENT AGENDA - LAND CONSERVATION PROJECTS**

Easement	Brian T. Atkins	Prince Edward County	411 +/- acres
Easement	Barton, Billy W., Jr. and Brian W. Barton	Nottoway County	375.3 acres
Easement	David D. Benson, II and Janet S. Benson	Amelia/Nottoway Counties	320 +/- acres
Easement	Robert F. Bonnie	Loudoun County	88.7872 acres
Easement/ ACUB/ NAWCA	Genevieve P. Davis, LLC	Caroline County	518.0289 acres
Easement	Gloria T. & Franklin L. Hanks under Gloria T. Hanks Revocable Trust Davis Lowground	Lunenburg County	98.6 acres
Easement	Gloria T. & Franklin L. Hanks under Gloria T. Hanks Revocable Trust Davis Lowground	Lunenburg County	637.412 acres
Easement	Hubbard Lodge, LLC	Campbell County	344.8 acres
Easement	LeHew, Jeffrey L. & Sondra B.	Warren County	161.68 acres
Easement	Millar, James E. and Tracy H.	Rappahannock & Culpeper Counties	180.3518 acres
Easement	Miller Allenchey Family Trust	Rappahannock County	36.79 acres
Easement	Mt. Ida LLC/Mt. Ida	King George County	260.392 acres
Easement	Northern Virginia Regional Park Authority – Loudoun County		
Easement	Gilbert’s Corner Regional Park Rawles, James W. and Robin – Enviva Grant	Loudoun County Southampton County	88.44047 acres 515.85 +/- acres
Easement	Robert Douglas & Christine E. Ross	Franklin County	455.931 acres
Easement	Taylor Branch II, LLC & Taylor Branch III, LLC	Rockbridge County	255.75 acres
Easement	Frederick L. Sara O. Watson, Jr.	Augusta County	171.809 acres
Easement	J. Alec and Linda P. Wilder	Rockbridge County	94.236 acres
Easement	Wilson, Robert J. Jr.	Bath County	134.96 acres

DRAFT

Motion made by Ms. Obenshain to amend the Davis project to have 3 residential sites 6 houses within 200 feet of each other vs 100 feet in the proposal, and approve the proposed easements on the Land Conservation Consent; motion seconded by Mrs. Baskerville and passed unanimously.

**2017 READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION PROGRAM (REPI) POLICY RESOLUTION**

Motion made by Mr. Slater to approve the resolution; motion seconded by Mrs. Baskerville and passed unanimously.  
ATTACHMENT C

It was decided to add an additional meeting (if needed) on Monday July 24<sup>th</sup> in Richmond. An email will be sent with details or cancellation.

At 3:00 Mr. Slater made a motion to adjourn; motion seconded by Mrs. Baskerville and passed unanimously.

## **Virginia Outdoors Foundation- Special Services and Fees**

---

VOF provides an array of services to landowners free of charge, such as interpreting existing easements, reviewing and approving plans for activities on easement properties, and responding to questions and inquiries from easement landowners and prospective buyers.

The following are services for which a fee is charged to defray the costs incurred by VOF. The Open-Space Lands Preservation Trust Fund (PTF) is available to assist income-eligible easement donors with the costs of donating an easement including some of these VOF fees.

If you have questions about these services or fees, contact your local VOF office.

### **Easement Acquisition Fees and Services**

#### **Processing Fee for New Easements: \$1,500. \* PTF Eligible**

This fee covers VOF's due diligence review and analysis work and will be charged prior to the Board of Trustee's review of each easement proposal. Easement proposals already in progress prior to adoption of this fee on September 29th, 2016 will be exempt.

#### **Baseline Documentation Report (BDR): \* PTF Eligible**

- VOF-Prepared BDR: \$3,000 standard or \$3,500 for a property with more complex documentation needs such as many existing buildings or natural features to be documented.
- 3<sup>rd</sup> Party-Prepared BDR: \$1,500 Review fee to VOF.

Treasury Regulation §1.170A-14(g)(5)(i)) requires that the donor of a conservation easement provide documentation sufficient to establish the condition of the property going under easement at the time of the gift. To satisfy this requirement a baseline documentation report (BDR) setting forth the characteristics and condition of the donor's property must be prepared prior to recordation. The characteristics and condition of the property set forth in the BDR become the basis of comparison for future monitoring of the easement.

Preparing a BDR entails one or more visits to a property to document the existing features and values of the property such as buildings, roads, boundaries, water features, etc., with photos, maps, and verbal descriptions. Areas where future activities are permitted or prohibited must also be carefully shown. Most importantly, the BDR sets forth the conservation values that are defined and protected by the specific provisions in the deed of easement.

After Board approval of an easement proposal, the donor will be asked to decide whether to have VOF staff or a third party prepare the required BDR. If VOF prepares the BDR, a fee of \$3,000-\$3,500 will be charged at the time the report is completed; alternatively, if a third party prepares the report, VOF will charge a review fee of \$1,500 at the time the report is submitted to VOF for review.

If VOF prepares the BDR, the amount of the fee will be determined by the features on the property. Many properties will be charged a base fee of \$3,000, but a property with a complex existing built environment, such as a large number of buildings or natural features which require time-consuming documentation, such as a large number of karst features, will be

charged a \$3,500 fee. If the BDR is prepared by a third party, it must meet technical and quality standards developed by VOF. There are detailed data specifications and other requirements for the BDR available to the third party preparing the BDR from the Easement Project Managers. The landowner will pay the third party directly, and VOF will charge a fee of \$1,500 to review the report and confirm that it meets all requirements. Whether VOF or a third party prepares the report, it must be reviewed and approved by the donor before an easement is recorded.

**Reconsideration of Proposal by the Board after one-year lapse: \$1,000 fee.**

This fee applies when an easement project is approved by the Board of Trustees, but is not recorded within one year of approval.

**Assignment of Easement:** VOF shall consider proposed assignments of conservation or open-space easements not co-held by VOF on a case-by-case basis. If VOF in its sole and absolute discretion accepts such an assignment, VOF shall charge the assignor such fee as VOF deems to be sufficient to properly administer the assigned easement.

**Fee for certain complex Acquisitions: \$20,000**

1. Easements involving grant funding from sources other than the Commonwealth of Virginia
2. Easements requiring third-party enforcement rights
3. Easements requiring co-holders
4. Easements requiring unique or special monitoring requirements
5. Acceptance of an easement associated with a state or federal program such as the Wetlands Mitigation Banking program

The base fee of \$20,000 includes the Baseline Documentation Report (BDR) fee applied to donated easements. The fee may be decreased based on the extent that a project utilizes Commonwealth of Virginia funding sources such as the Open-Space Lands Preservation Trust Fund or the Virginia Land Conservation Fund (VLCF) or to the extent that a particular grant program limits this type of fee or other factors at the discretion of the Executive Director. The fee is due at the time of closing.

## **Stewardship Fees and Services**

**Easement Amendments:**

- Amendments- \$1,500 fee with application. If a BDR is necessary for the amendment, the BDR fee will apply. An additional fee for staff hours may be charged if work exceeds 40 hours. This fee applies to amendments that are initiated as a result of an easement violation or compliance issue or that are initiated by a landowner to clarify ambiguities or improve conditions for the landowner. Amendments can't impart impermissible private benefit or inurement. VOF may in its discretion reduce this fee for amendments that dramatically improve the conservation values of an existing easement, for example,



by adding significant new acres, reducing division and/or dwelling rights. In order to qualify for this reduced fee such amendments must substantially improve the conservation values and protections thereof.

- **Boundary Line Adjustments (BLAs):** \$1,500 fee with application; BDR fee does not apply. An additional fee for staff hours may be charged if work exceeds 40 hours. This fee applies to boundary adjustments between properties subject to two VOF easements, a boundary adjustment between a property subject to a VOF easement and an adjacent property subject to an easement held by another governmental entity, and any other kind of BLA that VOF is requested to review. The fee covers the review of documents and plats, as well as the deed of conveyance.

#### **Easement Impact Services:**

**Access or Utility Easements:** \$1,500 fee with application.

An additional fee for staff hours may be charged if work exceeds 40 hours. This fee shall apply to requests for administrative or legal work related to access or utility easements through the open space easement. This does not include utility or access easements that serve permitted buildings or activities on the property.

**Ecosystem Service Request for review:** \$1,500 fee with application.

An additional fee for staff time may be charged if work exceeds 40 hours. This fee applies to requests for review and evaluation of ecosystem function projects for commercial purposes on easement properties including, but not limited to, projects involving stream bank restoration, wetland and stream mitigation, biological carbon sequestration, or biodiversity mitigation.

**Oil and Gas drilling plan review:** \$10,000 fee with application.

An additional fee for staff time may be charged if work exceeds initial fee.

**Request for conversion or diversion of Open Space (Virginia Code Section 10.1-1704):** \$10,000 fee with application for applicants other than public agencies. An additional fee for staff time may be charged if work exceeds initial fee. A Conversion or diversion of Open Space requires replacement or substitute land; in addition, a Stewardship Fund will be required to support VOF with the operation and management of the substitute property. The amount of the Stewardship Fund will be negotiated based on the property size and characteristics.

#### **Easement Transfer Services:**

**Present Condition Report in conjunction with property sale:** \$3,000 fee with application.

**Title Company/Real Estate letter/affidavit request:** \$500 fee with request.

**RESOLUTION**

**VIRGINIA OUTDOORS FOUNDATION BOARD OF TRUSTEES  
RESOLUTION TO APPROVE THE FISCAL YEAR 2017-2018  
GENERAL OPERATING BUDGET**

WHEREAS, the fiscal year for the Virginia Outdoors Foundation (VOF) is 1 July through 30 June; and

WHEREAS, a fiscal year Budget is developed and adopted to provide planning and program guidance to the VOF Board of Trustees and the VOF Management Team; and

WHEREAS, Budget calculations are developed from the best available information before the commencement of the new fiscal year; and

WHEREAS, line items in the budget are for planning and program allocation purposes and actual expenditures may vary from adopted Budget projections as long as total expenses do not exceed available revenues; now, therefore, be it

RESOLVED by the Virginia Outdoors Foundation Board of Trustees this 22<sup>nd</sup> day of June 2017, That the Fiscal Year 2017-2018 Budget be approved.

ADOPTED by a vote of 6 for and 0 against

---

ATTEST:

Brett Christina Glymph, Executive Director

**VIRGINIA OUTDOORS FOUNDATION  
BOARD OF TRUSTEES  
RESOLUTION FOR ADMINISTRATIVE APPROVAL & ACCEPTANCE OF  
DALGRHEN NAVAL SUPPORT FACILITY AND NAVAL AIR STATION PATUXENT READINESS  
AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PROGRAM  
PURCHASES/PARTIAL PURCHASED EASEMENTS**

WHEREAS, both Dalgrhen Naval Support Facility and Naval Air Station Patuxent in Virginia have been determined to be United States military training facilities of considerable and increasing importance; and

WHEREAS, both Dalgrhen Naval Support Facility and Naval Air Station Patuxent have been authorized to receive funding under the United States Department of Defense's program under Section 2684a of Title 10, United States Code and has been authorized to develop and initiate a REPI program for purchase of conservation and open-space easements on private properties to assure that land uses adjacent to or near Dalgrhen Naval Support Facility and Naval Air Station Patuxent are compatible with the military training activities near each base; and

WHEREAS, the VOF Board of Trustees usually meets once every three – four months and requiring the VOF Board of Trustees to approve all REPI projects in advance of their completion may create a conflict with federal funding timelines i.e. September 30<sup>th</sup> federal fiscal year end; and

WHEREAS, the Virginia Outdoors Foundation is an eligible holder pursuant to the Virginia Open-Space Land Act (1950 Code of Virginia, as amended, Section 10.1-1700 et seq.), of easements proximate to Dalgrhen Naval Support Facility and Naval Air Station Patuxent that are fully-purchased or partially-purchased with REPI funding; and

WHEREAS, the VOF Board of has previously delegated authority to the VOF staff for such approvals (see Resolution R-11-05 Army ACUB program); and

WHEREAS, the Virginia Outdoors Foundation wants to cooperate with nonprofit, state, and federal partners to protect properties proximate to Dalgrhen Naval Support Facility and Naval Air Station Patuxent so that land uses not compatible with the military training missions at the bases do not proliferate; and

WHEREAS, establishing an expedited process for the Virginia Outdoors Foundation to approve and accept the conveyance of fully-purchased or partially-purchased REPI easements identified by land conservation partners including the staff at Dalgrhen Naval Support Facility and Naval Air Station Patuxent the Conservation Fund, and the Trust for Public Land, is deemed to be in the best interest of VOF's program and the best interest of all participating land conservation partners; now, therefore, be it

RESOLVED by the Board of Trustees of the Virginia Outdoors Foundation this 22<sup>nd</sup> day of June 2017, That the Executive Director of the Virginia Outdoors Foundation be, and is hereby, directed and authorized to administer an expedited process (the "Fast Track Review Process") for approval & acceptance of Dalgrhen Naval Support Facility and Naval Air Station Patuxent project easements to be held by the Virginia Outdoors Foundation per the following procedures and conditions:

1. Each REPI easement project shall be submitted and approved through the standard Stage 1 review process. Whenever feasible given the REPI program’s federal funding timeline, each project shall also be submitted through the review processes of both the Stage 2 review team and the Board of Trustees.
2. If the Stage 1 review team determines that submitting an easement project through the review processes of both the Stage 2 review team and the Board of Trustees may create a scheduling conflict with the REPI program’s federal funding timeline the project shall be eligible for the Fast Track Review Process.
3. Any easement project submitted through the Fast Track Review Process shall be reviewed and approved by the Fast Track Review Team (comprised of VOF Staff Counsel, the Deputy Director, Easement Division, and the Deputy Director, Stewardship division, per the following conditions:
  - Easement terms shall clearly meet or be better than VOF Guidelines.
  - The easement deed language shall conform to the standard VOF template with no significant variations in deed language that might negatively impact conservation value protection, as determined by VOF Staff Counsel.
4. After an easement project has been reviewed and approved by the Fast Track Review Team, it shall be submitted to the Executive Director.
5. The Executive Director is directed to electronically submit the proposed easement package to the Chair and after review the Chair may request more information, approve the proposed easement or request that the proposed easement be removed from the Fast Track Review Process and be presented at the next Board of Trustees meeting.
6. Once approved and accepted by signature of the Executive Director, staff shall ensure that the deed of easement is duly recorded.
7. The Executive Director shall report the project as approved and proceeding (or completed, if applicable) at the next scheduled Board meeting; and, be it

RESOLVED FURTHER, That the Executive Director is directed to regularly advise members of the Board of Trustees of pending Dalgrhen Naval Support Facility and Naval Air Station Patuxent easement projects and the Chairman of the Board of Trustees shall be vested with discretionary authority to delay administrative approval of any Dalgrhen Naval Support Facility and Naval Air Station Patuxent open-space easement until the next scheduled meeting of the Board of Trustees if it appears that there are policy or program issues that require the attention of the Board of Trustees.

Approved by a vote of the VOF Board of Trustees: 6 in favor 0 against

ATTEST: \_\_\_\_\_  
Brett Christina Glymph, Executive Director