

**RESOLUTION****VIRGINIA OUTDOORS FOUNDATION (VOF)****BOARD OF TRUSTEES RESOLUTION AUTHORIZING ADMINISTRATIVE APPROVAL  
OF CERTAIN CATEGORIES OF OPEN-SPACE EASEMENT AMENDMENTS**

WHEREAS, over a period of several years, the VOF Board of Trustees (the Board) granted administrative authority to VOF Staff to approve, *inter alia*, certain categories of amendments to VOF's open-space easements; and

WHEREAS, the VOF Staff presented a Amendment Policy and Procedures document to the VOF Board at its meeting on January 24, 2008; and

WHEREAS, at that time it was customary for the Board of Trustees to use a consent agenda as well as a non-consent agenda in order to improve the efficiency and effectiveness of Board meetings; and

WHEREAS, given that the Board had previously granted administrative authority to Staff to approve certain categories of amendments, the Amendment Policy and Procedures were drafted with the assumption that those certain types of amendments would not be presented to the Board for approval; and

WHEREAS, at least one Board member wished to have the opportunity to review all types of amendments, which led the Board to adopt the Amendment Policy and Procedures subject to the requirement that all amendments be presented to the Board and that amendments that formerly could have been approved administratively should be placed on the Board's consent agenda; and

WHEREAS, for the past five years Staff have presented all amendments to the Board for approval and during that time Staff have observed that requiring Board approval for those types of amendments that previously could have been approved administratively adds significant process and paperwork resulting in very little additional benefit often at the expense of the landowner, the Board and Staff, and the public purse.

NOW, THEREFORE, BE IT RESOLVED:

That the VOF Board of Trustees does hereby grant the VOF Staff administrative authority to approve amendments of open-space easements where such amendments:

- 1) Add acreage and retain all the original terms;
- 2) Further restrict or extinguish retained rights (e.g., subdivision or dwelling rights);
- 3) Remove acreage requirements on size of parcels if Staff is convinced that conservation values are better protected as a result.

- 4) Add the template riparian buffer restriction provision to protect important waterways;
- 5) Correct technical errors; or
- 6) Add the template “*de minimis* commercial recreational use” provision.

AND BE IT FURTHER RESOLVED:

That all amendments not meeting the specifications outlined above or amendments that Staff deem deserving of Board review, shall continue to be submitted to the Board for its consideration.

AND BE IT FURTHER RESOLVED:

That before any proposed amendment is approved administratively it shall have been reviewed and approved by a Deputy Director and a Staff Attorney.

AND BE IT FURTHER RESOLVED:

That whenever VOF Staff approve an amendment administratively, the Staff shall provide a summary report of said amendment to the Board at its next meeting.

ADOPTED by a vote of \_\_\_\_ in favor and \_\_\_\_ against.

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ATTEST:

Brett Glymph, Executive Director