

RESOLUTION

**A VIRGINIA OUTDOORS FOUNDATION BOARD OF TRUSTEES RESOLUTION
TO ADOPT AUTHORITIES AND
RESPONSIBILITIES FOR ITS POSITION OF EXECUTIVE DIRECTOR**

WHEREAS, the VIRGINIA OUTDOORS FOUNDATION (VOF) was created in 1966 pursuant to Section 10.1-1800-1804 of the Code of Virginia “(VOF) is a body politic and shall be governed and administered by a board of trustees composed of seven trustees from the Commonwealth at large to be appointed by the Governor for four-year terms”, and

WHEREAS, Section 10.1-1801-7 further describes the general powers of VOF “(t)o appoint and prescribe the duties of such officers, agents, and employees as may be necessary to carry out its functions, and to fix and pay such compensations to them for their services as VOF may determine”, and

WHEREAS, the Trustees did create the position of Executive Director of VOF in order to carry out the purposes of VOF including management of all staff and personnel decisions, preparation of the annual budget, sound financial management and implementing the decisions of the Trustees with regard to acceptance and continued management of conservation easements, and

WHEREAS, the Executive Director shall also have the authority and responsibility to open bank accounts and lines of credit as needed, to open investment accounts per approved policy, to sign grant applications including FRPP and other state and federal programs as necessary to accomplish VOF’s mission and to oversee all procurement pursuant to policy and the VA Public Procurement Act (VPPA), and now, therefore, be it

RESOLVED by the Virginia Outdoors Foundation Board of Trustees this ___ day of October 2013, That these authorities and responsibilities shall be defined as part of the position of Executive Director of VOF be, and is hereby, adopted as follows:

ADOPTED by a vote of ___ for and ___ against

ATTEST:

Charles H. Seilheimer, Jr., Chairman, Board of Trustees