



Forest CORE Fund Project Application

Applicant Information

Applicant

Partner organization

Contact person

Title

Phone number

Email address

Address

Type of applicant/ partner organization	Federal	State	Regional	Local	Other public body
	Soil & Water Conservation District			Registered non-profit*	

**If you are a registered non-profit, provide documentation that you are registered and in good standing with the State Corporation Commission. The URL of the organization's SCC Business Entity Details page will suffice: <https://sccefile.scc.virginia.gov/Find/Business>*

Project Information

Name of project

Please note that names will be publicized, and landowners may prefer not to have their names in press releases.

Location of project

City/State

8-digit hydrologic unit

(see appendix F of grant manual for map)

Tax map parcel number(s)

Summary description of project (150 words or less)

Amount of funds requested

Amount of match (not required)

Type of project (*check all that apply*)

Forest protection

Easement

Fee Simple Acquisition

Timber conversion restriction
on existing easement

Description of forest (species composition, age, date of last timber harvest)

Forest establishment

Afforestation

Description of forest establishment work

Forest restoration

Controlled burning

Removal/control of invasive exotics

Other

Description of forest restoration work

If structures are on the property, please describe their condition and planned use.

(e.g. uninhabitable hunting cabin to be removed and area to be planted)

If there is open land on the property, please describe its condition, current use, and planned use.

A forest management plan is required showing alignment with the Forest Management Provision (Appendix D, Forest CORE Fund Manual). This plan does not have to be prepared by a natural resource professional.

Yes, a copy of the plan is attached.

Project Characteristics

* Data research and application pre-screening by VOF staff is available and encouraged. Please contact Emily White, ewhite@vofonline.org, to initiate this process.

Total acres to be protected/acquired

Acres forested:

Acres not forested:

Acres to be planted:

Acres to be enhanced:

Ecological Integrity and Forest Conservation Value of forested land.* (check all that apply)

Ecological Integrity*		
Rating	Property	Adjacent Property
C1		
C2		
C3		
C4		
C5		

Forest Conservation*		
Rating	Property	Adjacent Property
FCV1		
FCV2		
FCV3		
FCV4		
FCV5		

Natural Heritage Biodiversity*		
Rating	Property	Adjacent Property
B1		
B2		
B3		
B4		
B5		

Presence of Natural Heritage Rare Communities*		
	Property	Adjacent Property
Yes		
No		

Presence of TE Water or Wild Trout Streams*		
	Property	Adjacent Property
Yes		
No		

Presence of Threatened/Endangered Species or Tier I or II SGCN*		
	Property	Adjacent Property
Yes		
No		

Are there any cultural or archeological resources known on the property/project area?

Yes (please attach a description and resource location map)

No

Length (in feet) of intermittent and/or perennial streams, and water bodies on or adjacent to the property. Please include description of feature and location.

Area (in acres) of wetland on or adjacent to the property. Please include description of feature and location.

Project Location

Give a precise location of the project area. Include maps or other information that will assist in evaluating the proposal. A GIS shapefile showing the boundary of the parcel is required.

Proximity (in miles) to pipeline impact

Proximity (in miles) to conserved land

Please specify type/location of conserved land

(e.g. publicly-owned park, recreational area, natural area, forest, historic site, or wildlife and waterfowl refuge)

Required maps (suitable for 8½" x 11" reproduction)

Location map, showing proximity to pipeline and conserved lands

USGS 7.5-minute topographic map

Aerial photograph

Locality tax map with parcels highlighted

Project Schedule

REQUIRED: Timeline of activities including major events (e.g. clearing, grading, site prep, spraying). Use form on page 8.

Anticipated land acquisition/easement date

Anticipated commencement date of activity *(afforestation/enhancement/other)*

Anticipated project completion date

If requesting greater than thirty-month standard contract length, please provide justification.

Access

Public access will be allowed year-round

Public access will be allowed more than 50% of the year

Limited public access (less than 50% of the year) will be allowed

Property provides demonstrated visual access from designated scenic areas (e.g from scenic rivers or roads)

Property provides demonstrated visual access from public areas

No public access provided

If public access will be allowed, please describe the level and type of planned access allowed on the property.

Does the proposal meet a specific recreational or resource conservation need identified in or supported by:

Virginia Outdoors Plan

Recreational need	Resource conservation need
Yes, referenced on page	Yes, referenced on page
No	No
Copy/paste section of plan relevant to proposal below	Copy/paste section of plan relevant to proposal below

Virginia Natural Heritage Plan

Yes, referenced on page
No

Copy/paste section of plan relevant to proposal below

Virginia 2015 Wildlife Action Plan

Yes, referenced on page
No

Copy/paste section of plan relevant to proposal below

Other plan

Name and page below

Copy/paste section of plan relevant to proposal below

Local comprehensive plan

Yes, referenced on page
No

Copy/paste section of plan relevant to proposal below

If not included in plan, is planned activity in conformance with plan?

Yes, referenced on page No

Landowner(s) has/have been notified and is/are receptive to negotiation on proposed projects

Yes, letter from landowner attached

If application is being made by a registered non-profit, show documentation that a public body is willing to be the holder or co-holder of the conservation easement on the funded property. Internet link to budget reports or annual reports encouraged.

Yes, documentation is provided

No, application is not being made by a non-profit

URL link(s) to access documentation of financial capacity online:

Describe what work has been conducted toward the completion of this project. (e.g. work completed such a survey and baseline or title report, contract of sale approved)

Describe any time-sensitivity issues with this project. (e.g. pending contracts, development pressure)

Describe the land protection/enhancement project.

Include the any elements unique to this property/project as well as any information not already captured in the application. Limited to 4 pages (single sided) or less.

- Description of proposal, including need and existing conditions (size and composition of property, natural resource values, proximity to impact, proximity to conserved land)
- Proposed goals and objectives
- Description of how protection of property/project in mitigating forest fragmentation impacts.
- Description of the scenic value of the property and how the project will protect the integrity of the existing scenic qualities.
- Degree of protection planned (details and protection that will be provided by a conservation easement, activities specifically allowed in the conservation easement)
- Proposed management of land, specifically forested areas
- Applicant's administrative and financial capacity to manage the grant to ensure the success of the project
- Additional unique qualities not captured within application.

Environmental Justice

The Environmental Protection Agency (EPA) states: “Environmental justice is the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income, with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies.” To identify underserved communities in the proposed project area, use the EPA’s Environmental Justice Screening and Mapping Tool, found at <https://www.epa.gov/ejscreen> to evaluate environmental and demographic indicators.

Describe how the community addressed by the project proposal meets the criteria of an environmental justice or underserved community, and how this project or the development of this project proposal addresses the issue environmental justice.

See appendix E of the grant manual for additional information on environmental justice.

Forest CORE Fund

Project Application Checklist

All applicants must provide a digital version of the full application. The various parts of the digital application should be compiled as one complete document (Word or searchable PDF).

All listed components may not be required for every project proposal. Mark "N/A" if component is not required for proposal.

- _____ Completed Application (3 copies)
- _____ Description of planned management in alignment with Forest Management Provision
- _____ Locality tax map with parcel highlighted
- _____ Location map showing proximity to pipeline
- _____ Location map showing proximity to conserved lands
- _____ Topography map (USGS 7.5-minute)
- _____ Aerial photograph
- _____ GIS shapefile showing boundary of project
- _____ Plan of work timeline for establishment, enhancement, or restoration
- _____ Excerpts from state/local plans showing need addressed by proposal
- _____ Landowner letter of interest/intent
- _____ Description of project (Limit: 4 pages)
- _____ Environmental justice narrative
- _____ Budget request including detailed budget request form
- _____ Substantiation of the value of the property to be protected if appropriate
- _____ Appraisal, title report, boundary survey, and other reports if available
- _____ Environmental survey if available/appropriate
- _____ For all easement projects, provide a summary of restrictions that will be in the deed of easement and a letter from the public entity who will holding or co-holding easement.
- _____ For all easement projects, provide a letter from the public entity that will be holding or co-holding the easement.
- _____ Support documents, including letters of support from individuals and organizations as well as resolutions from governmental bodies and others whose interest in the project proposal reflects wide community-based support for the application. As a means of raising the profile of the VOF grant program, applicants are also encouraged to inform their public officials, such as state legislators and locally elected officials, of the applicant's participation in the VOF grant ground. **These letters should be sent as part of the application, not separately.**
- _____ Photographs showcasing the property
- _____ Form W-9: Request for Taxpayer Identification Number(s) and Certification
- _____ Tax-exempt status (if applicant is a non-profit)
- _____ Documentation showing applicant's organizational and financial ability to ensure appropriate long-term stewardship of the property (Link to budget reports/annual report encouraged)