



TERRA

Forest CORE Fund Budget Request Summary

Amount of Request: \$

Total Forest Protection Costs: \$

Acquisition costs such as land, easement, or restriction purchase, surveys, appraisals, etc.

Total Forest Establishment Costs: \$

Management costs such as site preparation, seedlings, contract labor for planting, etc.

Total Forest Restoration/Enhancement Costs: \$

Management costs such as site preparation, control of invasives, contract labor, controlled burning, etc.

**Total Administrative Costs
(Capped at 10% of Total Budget):** \$

Administrative costs such as staff time and overhead. Stewardship funds not eligible.

Attached detailed budget request form **required**.

Status

Project applications from non-profit organizations must provide documentation in the application that gives proof of tax-exempt status under §501(c)(3) of the Internal Revenue Code. See Grant Manual, page 3, Program Eligibility.

DETAILED BUDGET REQUEST FORM

| Item | Amount |
|--|-----------|
| Acquisition Costs | |
| | \$ |
| <i>Examples include: acquisition of property, easement, or additional easement restriction</i> | |
| Surveying Costs (ALTA Survey Required) | \$ |
| Legal Fees | \$ |
| Appraisal Fees | \$ |
| Title Work/Research | \$ |
| Title Insurance | \$ |
| Recordation Fees | \$ |
| Environmental Site Assessment | \$ |
| Timber Valuation | \$ |
| Other | \$ |
| Other | \$ |
| Notes: Provide additional information on any of the items above. | |

| Establishment Costs | |
|--|----|
| <i>Examples include: rental of grading equipment, hiring of planting crew, tree tubes & mats</i> | |
| Site Preparation | \$ |
| Grading & Clearing | \$ |
| Seedlings / Tree Stock | \$ |
| Equipment | \$ |
| Contract Labor | \$ |
| Other | \$ |
| Other | \$ |
| Other | \$ |
| Notes: Provide additional information on any of the items above. | |

Restoration/Enhancement Costs

Examples include: rental of grading equipment, manual labor for invasive plant removal

| | |
|----------------------------|----|
| Site Preparation | \$ |
| Grading & Clearing | \$ |
| Equipment | \$ |
| Invasive Exotic Management | \$ |
| Controlled Burn Material | \$ |
| Contract Labor | \$ |
| Other | \$ |
| Other | \$ |
| Other | \$ |

Notes: *Provide additional information on any of the items above.*

Administrative Costs (Capped at 10% of Total Budget)

Example: Executive Director, \$35/hour, approx. 100 hours. Duties include: landowner liasion, oversee restoration work & work crew, report preparation.

| | |
|----------|----|
| Staff | \$ |
| Staff | \$ |
| Staff | \$ |
| Staff | \$ |
| Staff | \$ |
| Overhead | \$ |
| Other | \$ |
| Other | \$ |
| Other | \$ |

Notes: *Provide additional information on any of the items above.*

| Other Costs | |
|---|----|
| Contractual Services (specify below) | \$ |
| Equipment/Materials/Supplies (specify below) | \$ |
| Other | \$ |
| Other | \$ |
| Other | \$ |
| Other | \$ |
| Other | \$ |
| Other | \$ |
| Other | \$ |
| Other | \$ |
| Other | \$ |
| Other | \$ |
| Notes: <i>Provide additional information on any of the items above.</i> | |

Total Forest CORE Funds Requested: \$

Additional/Matching Funds (Not Required): \$

Total Project Budget: \$



TERRA

Virginia Outdoors Foundation
Attention: Forest CORE Fund
39 Garrett St., Suite 200
Warrenton, VA 20186

Re: 2019 Mountain Valley Forest CORE Fund Application Form

Dear Sir or Madam:

In the grant application submitted by our organization for the Virginia Outdoors Foundation's 2019 Mountain Valley Forest CORE Fund grant round, our project budget included a total match amount of \$_____, of which \$_____ is to be obtained through grant funding that is not yet committed by any granting agency. We agree that, if this project is funded through the Forest CORE Fund, we will commit our organization's resources to complete the project within the specified time frame (standard thirty months for easement/acquisition or longer for establishment/restoration/enhancement) as required by the Forest CORE Fund program.

Sincerely,

Organization Representative
Job Title